###### BROOKFIELD BOARD OF EDUCATION

MINUTES

Brookfield Board of Education Location: Auditorium

Regular Meeting of the Board

Tuesday, June 29, 2021

1. **Work Session** - Time: 5:30 p.m.
2. **Call to Order – Regular Session**

The Brookfield Board of Education called their regular meeting to order at 6:00 p.m. on Tuesday, June 29, 2021, in the auditorium.

1. **Pledge of Allegiance**
2. **Roll Call**: Mrs. Sarah Kurpe, President PRESENT

Ms. Ronda Bonekovic PRESENT

Mr. George Economides PRESENT

Mr. Jerry Necastro PRESENT

Mrs. Melissa Sydlowski PRESENT

1. **Board of Education Reports**
2. **Old Business**

None

1. **New Business**

None

1. **Enrollment Data**:

Current Change from Previous Month

Elementary 385 -6

Middle 326 3

High 326 1

Total 1037 -2

Enrollment is up 29 students from June, 2020.

1. **Superintendent’s Report**
2. **Treasurer’s Report**
3. **Public Input** (5 minutes per individual)

**TREASURER’S RECOMMENDATIONS**

**#21-06-01**

**APPROVAL OF MINUTES**

1. Bonekovic motioned and Necastro seconded that the following Board minutes be approved as submitted:

May 12, 2021 – Regular Meeting of the Board

May 27, 2021 – Special Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-02**

**APPROVAL OF FINANCIAL STATEMENTS**

1. Sydlowski motioned and Bonekovic seconded that the May 2021 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-03**

**NEW FUNDS**

1. Sydlowski motioned and Economides seconded that upon the recommendation of the Treasurer, the Brookfield Board of Education approves the following new funds:

013 Spear It Shoppe (Maker Space)

536 Title I Non-Competitive

584 Title IV A

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-04**

**FUND TRANSFER RESOLUTION**

1. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Brookfield Board of Education approves the following transfer:

Fund 001 (General) to Fund 300 (Athletics) - $29,724.56

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-05**

**FUND ADVANCEMENT RESOLUTION**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Brookfield Board of Education approves the following advances to be repaid upon receipt of grant reimbursements:

Advance $146,698.70 from Fund 001 (General) to 507-9021 (ESSER 1)

Advance $337,591.10 from Fund 001 (General) to 507-9022 (ESSER 2)

Advance $32,230.00 from Fund 001 (General) to 536-9021 (Title I Non-Competitive)

Advance $14,396.71 from Fund 001 (General) to 572-9021 (Title I)

Advance $14,183.72 from Fund 001 (General) to 590-9021 (Title IIA)

Advance $3,404.18 from Fund 001 (General) to 599-9121 (Title IVA)

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-06**

**PROPERTY, LIABILITY, AND FLEET INSURANCE**

1. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the property, liability, and fleet insurance with SORSA in the amount of $56,210 ($2,714 increase from $53,496 in FY21) for the period of July 1, 2021, through June 30, 2022.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-07**

**EDUCATIONAL SERVICE CENTER OF EASTERN OHIO AGREEMENT – PSYCHOLOGY SERVICES**

1. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the 2021-2022 agreement with the Educational Service Center of Eastern Ohio to provide up to 196 days of school psychology services. Agreement will begin July 1, 2021 and end June 30, 2022.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-08**

**EDUCATIONAL SERVICE CENTER OF EASTERN OHIO AGREEMENT – CAREER COUNSELING SVCS.**

1. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education approves the 2021-2022 agreement with the Educational Service Center of Eastern Ohio to provide career counseling services. Agreement will begin July 1, 2021, and end June 30, 2022.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-09**

**EDUTECH AGREEMENT**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education approves the shared services agreement between EduTech Group and the Brookfield Local School District for EduTech to provide shared technology services as indicated for twelve (12) months at a total cost of $80,000.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-10**

**eGROUP COHORT AGREEMENT**

1. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the agreement between West Branch Local Schools (eGroup Cohort) and Brookfield Local Schools for a curriculum and instruction program to encompass credit recovery/remote learning courses for the 2021-2022 school year.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-11**

**DISPOSAL OF OBSOLETE PROPERTY**

1. Necastro motioned and Bonekovic seconded that the Brookfield Board of Education approves the removal of the following obsolete materials:

253 miscellaneous unused/outdated music textbooks

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-12**

**DONATIONS**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education accepts the following generous donations:

**Brookfield United Methodist Church** Supplies for food pantry

**Art Catterson** Echo yearbooks, 1937-1941

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-13**

**APPROPRIATIONS/ESTIMATED RESOURCES**

1. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the following annual appropriations and certificates of estimated resources as submitted:

2020-2021 Final Appropriations

2021-2022 Appropriations

2020-2021 Final Certificate of Estimated Resources

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**SUPERINTENDENT’S RECOMMENDATIONS**

**#21-06-14**

**MEMORANDUM OF UNDERSTANDING – SUPPLEMENTAL SALARIES**

1. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Federation of Teachers (BFT) in regard to supplemental salaries for Athletic Director, Assistant Athletic Director, STEM/Computer Science Club Advisors (HS and MS), and PBIS Committee Representatives.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-15**

**MEMORANDUM OF UNDERSTANDING – EARLYDISMISSAL/REMOTE LEARNING**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Federation of Teachers (BFT) in regard to the exchange of a full remote day for an early dismissal day for students.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-16**

**MEMORANDUM OF UNDERSTANDING – BASE CONTRACT EXTENSION**

1. Economides motioned and Necastro seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Association of School Employees as presented regarding contract extension.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-17**

**MEMORANDUM OF UNDERSTANDING – PARENT-TEACHER CONFERENCES**

1. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the memorandum of understanding between the Board and the Brookfield Federation of Teachers (BFT) in regard to the addition of a parent-teacher conference in March 2022 for the 2021-2022 school year as it relates to Title I funds.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-18**

**MEMORANDUM OF UNDERSTANDING - HOPECAT**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the memorandum of understanding for the 2021-2022 school year (July 1, 2021, to June 30, 2022) with Hope Center for Arts & Technology (HopeCAT), an afterschool program, at no cost to the district.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-19**

**ATHLETIC TRAINING SERVICES AGREEMENT**

1. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves a three-year contract between Steward Sharon Regional Health System, Inc. (dba Sharon Regional Medical Center) and Brookfield Local School District for athletic trainer services beginning August 1, 2021, through July 31, 2024, at an annual cost of $48,075.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-20**

**YOUTH INTENSIVE SERVICES**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves a one-year contract with Youth Intensive Services at a cost of $0 for the 2021-2022 school year effective August 1, 2021, to June 30, 2022.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-21**

**CAFETERIA VENDORS FOR 2021-2022 SCHOOL YEAR**

1. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the following vendors for services to the Brookfield Local School District cafeteria for the 2021-2022 school year as per bid/quote specifications:

Dairy bid: Turner Dairy Farms

Pizza: Cocca’s Pizza

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-22**

**ADMINISTRATIVE CONTRACTS**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education approves 2-year Administrative Contracts for the following individuals per the certificated administrative salary schedule effective August 1, 2021\*.

**Jeri Hamilton** Special Education Supervisor 215 days per year

**Stacey Filicky** Elementary School Principal 215 days per year

**Craig Boles** Middle School Principal 215 days per year

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-23**

**CONTINUING CONTRACT STATUS**

1. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the continuing contract status of **Natalie Huda** effective with the 2021-2022 school year as per Board policies, rules, and regulations.\* All tenure requirements and credentials are on file in the Board office.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-24**

**TEACHER CONTRACTS**

1. Economides motioned and Necastro seconded that the Brookfield Board of Education approves one-year limited contracts for the following certified individuals effective at the start of the contractual 2021-2022 school year:\*

**Ashleigh Sulick** Grade 4 Teacher BA, Step 3

**Emma Wason** Grade 4 Teacher Masters, Step 0

**Amelina Herman** HS Intervention Specialist BA, Step 4

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-25**

**SUPERINTENDENT/PUPIL SERVICES SECRETARY**

1. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the following exempt contract\*:

**Darla Davis** Superintendent/Pupil Services Secretary

Contract: One (1) year – July 1, 2021, through June 30, 2022

Hours/Day: Eight (8)

Days/Year: 255

Annual Salary: As per Board-approved salary schedule

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-26**

**EMIS COORDINATOR**

1. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education approves the following exempt contract\*:

**Jena Rummel** EMIS & Enrollment Coordinator

Contract: One (1) year – July 2, 2021, through June 30, 2022

Hours/Day: 5 hours and 55 minutes (5.92)

Days/Year: 255

Hourly Rate: As per Board-approved salary schedule

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-27**

**HIGH SCHOOL GUIDANCE COUNSELOR**

1. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the hire of **Lynn Pegg** as guidance counselor in the high school effective with the start of the 2021-2022 school year.\*

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-28**

**PART-TIME NURSE ASSISTANT**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education approves a 1-year, 183-day limited contract for **Danielle Buie** as a 5.92-hour nurse assistant (classified position) effective July 1, 2021, through June 30, 2022, as per Board policies, rules, and regulations.\*

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-29**

**FULL-TIME CUSTODIAN**

1. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the transfer of **Jessica Clark** from part-time custodian to full-time custodian effective May 18, 2021.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-30**

**PART-TIME CUSTODIAN**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education approves the transfer of **Lee Ann Mosora** to the position of part-time custodian effective June 7, 2021. Lee Ann has worked as a cook’s helper/cashier in the cafeteria since December of 2017.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-31**

**EDUCATIONAL ASSISTANT**

1. Necastro motioned and Bonekovic seconded that the Brookfield Board of Education approves the transfer of **Tammi Vadala** to the position of educational assistant in the elementary school effective July 1, 2021. Tammi has worked as a cook’s helper/cashier in the cafeteria since December of 2017.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-32**

**EDUCATIONAL ASSISTANT**

1. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education a one-year limited classified contract with **Bethany Praznik** as an educational assistant in the middle school effective with the start of the 2021-2022 school year.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-33**

**FAMILY MEDICAL LEAVE (FMLA)**

1. Bonekovic motioned and Necastro seconded that the Brookfield Board of Education approves the Family Medical Leave (FMLA) request of **Jessica Zebroski Flanagan** beginning August 23, 2021, with a return date to be determined by her physician.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-34**

**RESIGNATION**

1. Economides motioned and Necastro seconded that the Brookfield Board of Education accepts the resignation of **Christine Swanson**, cook’s helper/cashier, effective June 30, 2021.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-35**

**SUPPLEMENTAL RESIGNATION**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education accepts the resignation of **Adam Hughes** as assistant football coach for the 2021-2022 school year.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-36**

**COOK’S HELPER/CASHIER**

1. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the transfer of **Melissa Dean** from cafeteria cook’s helper to cafeteria cook’s helper/cashier effective July 1, 2021, as per Board policies, rules, and regulations.\*

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-37**

**COOK’S HELPER/CASHIER**

1. Sydlowski motioned and Bonekovic seconded that the Brookfield Board of Education approves the transfer of **Suzanne Eliser** from bus driver to cafeteria cook’s helper/cashier effective July 1, 2021, as per Board policies, rules, and regulations.\*

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-38**

**COOK’S HELPER/CASHIER**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the hire of **Adrienne Garcia** as a cafeteria cook’s helper/cashier effective July 1, 2021, as per Board policies, rules, and regulations.\*

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-39**

**2021-2022 TUTORS**

1. Necastro motioned and Bonekovic seconded that the Brookfield Board of Education approves employment of the following certified individuals as tutors effective at the start of the 2021-2022 school year at an hourly rate as per Board policies, rules, and regulations.\*

**Jessie Dunlap** BE Tutor

**Bonnie Centofanti** MS Tutor

**Josilyn Kirila** HS Tutor

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-40**

**BUS DRIVER SUBSTITUTE**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the hire of **Laura McLain** as a substitute bus driver for the 2021-2022 school year pending training and certification.\*

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-41**

**2021-2022 SUPPLEMENTAL CONTRACTS**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

**Timothy Taylor** Athletic Director Step 7

**Keith Joseph** Asst. Athletic Director Step 7

**Jay Bodnar** Asst. Volleyball Coach (JV) Step 7

**Andrea Grimm** Asst. Volleyball Coach (gr. 8) Step 5

**Erin Puskas**  Asst. Volleyball Coach (gr. 7) Step 2

**Shawn Hammond** Boys Head Basketball Coach Step 7

**Ken Forsythe**  Girls Head Basketball Coach Step 4

Aye: Bonekovic, Economides, Kurpe, Sydlowski

Nay: Necastro

Motion Carried

**#21-06-42**

**REVISED POLICY**

1. Bonekovic motioned and Sydlowski seconded that the Brookfield Board of Education approves the following revised policy:

2370.01 – Blended Learning

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**BOARD OF EDUCATION RECOMMENDATIONS**

**#21-06-43**

**CERTIFICATED ADMINISTRATORS SALARY SCHEDULE**

1. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the proposed changes to the Certificated Administrators Salary Schedule.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-44**

**NON-CERTIFICATED ADMINISTRATORS SALARY SCHEDULE**

1. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the proposed changes to the Non-Certificated Administrators Salary Schedule.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**#21-06-45**

**SUPERINTENDENT/TREASURER CONTRACTS**

1. Sydlowski motioned and Economides seconded that the Brookfield Board of Education approves the proposed 3-year contracts for Toby Gibson, Superintendent, and Julie Sloan, Treasurer.

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

**21-06-46**

**ADJOURN**

1. Adjourn Board Meeting. Time: 6:46 p.m.

Moved by Bonekovic and Seconded by Necastro

Aye: Bonekovic, Economides, Kurpe, Necastro, Sydlowski

Nay: None

Motion Carried

The next regular meeting of the Board will be held on Wednesday, July 21, 2021, in the Auditorium.